****

**Warwickshire Community and Voluntary Action**

**2019/20 Annual General Meeting**

**Held on Wednesday 4th November 2020 at 2.00 pm**

**Via Zoom**

**CEO’s Welcome and Introduction**

Kate Morrison, CAVA Chief Executive, welcomed everyone to our 12th AGM. Kate covered Zoom housekeeping before passing over to Andrew Gabbitas, CAVA Chair.

Andrew Gabbitas welcomed everyone, with particular welcomes extended to:

Tim Cox Lord Lieutenant of Warwickshire

Phillip Seccombe Police & Crime Commissioner for Warwickshire

Austin Rodriguez Solihull Metropolitan Borough Council

Alison McGrory Solihull Metropolitan Borough Council

Sara Rooney Solihull Metropolitan Borough Council

Dr Shade Agboola Director of Public Health Warwickshire

Kushal Birla Warwickshire County Council

Charles Barlow Warwickshire County Council

Hannah Cramp Warwickshire County Council

Becky Evans North Warwickshire Borough Council

Carol Roberts Stratford on Avon District Council

Ms Wende Hubbard Burgis & Bullock

Junaid Hussain EQUIP

Kim Slater WRCC

Simon Cottingham Independent Advocacy

Paul Tolley New Directions

Kulwant Basi Coventry & Warwickshire Partnership Trust

Mary Dunleavy DWP

Andrew Gabbitas proceeded to read out the apologies of note which included:

Mr John Harris Individual Member

Joe Greenwell High Sheriff of Warwickshire

Tina Costello Heart of England Community Foundation

Cllr Jerry Roodhouse Rugby Borough Council

Cllr Heather Timms Warwickshire County Council

Rob Powell Warwickshire County Council

Mannie Ketley Rugby Borough Council

Michelle Dickson Rugby Borough Council

Liz Young Warwick District Council

Hannah Asprey National Lottery Fund

Dally Purewal CAVA Trustee / Midcounties Cooperative

Andrew Gabbitas asked if there were any other apologies to note. None were offered.

**Approval of 2019 Minutes**

Andrew Gabbitas asked for approval of the 2018/19 Annual General Meeting minutes held on 25th September 2019.

*The approval of the minutes was proposed by Kim Slater, WRCC*

*This was seconded by Simon Cottingham, Independent Advocacy*

The minutes were unanimously approved.

There were no matters arising.

**Chief Executive’s Report**

Kate Morrison gave an overview of our key achievements over the last year and commended the Annual Review to the meeting. This can be found on the Warwickshire CAVA website.

<http://www.wcava.org.uk/annual-review-and-accounts>

**Treasurer’s Review and Annual Accounts**

Jatinder Birdi, WCAVA Treasurer, gave an overview of the 2019/20 WCAVA finances.

Jatinder reported that a summary of the accounts could be found in the Annual Report and a full copy could be found on the WCAVA website: <http://www.wcava.org.uk/annual-review-and-accounts>

**Resolution 1**

**Proposal of Accounts to the Membership**

*Jatinder Birdi proposed the director’s report and financial statements for the year ended 31st March 2020 and the Auditor’s report to the meeting.*

*Seconded by Paul Tolley, New Directions*

Members present confirmed that they were all in favour.

**Resolution 2**

**Appointment of Auditors**

*Jatinder Birdi proposed that the current auditors Burgis and Bullock are re-appointed for 2020/21 and the Directors authorised to fix their remuneration.*

*Seconded by Tony Guy, CAVA Trustee*

Members present confirmed that they were all in favour.

**Nominations and Appointment of Directors**

Kate Morrison explained that a third of the Board retire annually and this year, Sheela Hammond, Tony Guy and Carole Shuttleworth will stand down from the Board at this AGM. Sheela Hammond and Tony Guy have confirmed that they are happy to be re-elected. Carole Shuttleworth has decided not to stand for re-election.

*Proposed by Simon Cottingham, Independent Advocacy*

*Seconded by Jatinder Birdi, CAVA Treasurer*

**Resolution 3**

Kate Morrison was delighted that Cheryll Rawbone had put her name forward to be considered for election to the Board of CAVA. Kate summarised Cheryll’s biography, which had been shared with members in advance the meeting. Kate then requested a proposer for the motion that Cheryll Rawbone be elected on to the Board of CAVA.

*Proposed by Jatinder Birdi, CAVA Treasurer*

*Seconded by Tony Guy, CAVA Trustee*

Members present confirmed that they were all in favour.

Kate Morrison explained we are still keen to increase the size of the Board and are actively encouraging members and contacts to consider joining the CAVA Board of Trustees. During the next 12 months we will be seeking a new Treasurer as sadly Jatinder Birdi will be standing down at the next AGM as he will be then have served the maximum 9 year consecutive term.

Kate Morrison then introduced Dr Shade Agboola, Director of Public Health Warwickshire as our guest speaker.

**Dr Shade Agboola – Director of Public Health Warwickshire**

Dr Shade Agboola gave a fascinating talk, offering a fresh perspective on public health and our role in prevention and assistance.

**Vote of Thanks and Close of Formal AGM**

Andrew Gabbitas expressed his thanks to Dr Shade Agboola, staff, volunteers and fellow Board members.

Meeting ended at 15:40pm.

Signed ………………………………….

Date ……………………………………..